

CALENDER OF ACTIVITIES (AS PER FINANCIAL YEAR):

S. No.	Month	Work description
1	April	Issue of administrative approval of NFSM for current financial year. Reconciliation of Accounts of NFSM with PAO and Budget Division. Furnishing information/documents to Audit Party. Release of 1 st installment and pursue State Governments to furnish required information/documents.
2	May	Issue of letters to all states for submission of AUCs ,PUCs & Final QPRs under NFSM for preceding years. Furnishing information/documents to Audit Party. Release of 1 st installment and pursue State Governments to furnish required information/documents.
3	June	Release of 1 st installment and pursue State Governments to furnish required information/documents as per check list. Quarterly report of unspent balances under NFSM to Budget Section. Providing information for Medium Term Expenditure Framework.
4	July	Release of 1 st installment and pursue State Governments to furnish required information/documents.
5	August	Release of 1 st installment. Preparation of RE for current financial year.
6	September	Release of 1 st installment. Quarterly report of unspent balances under NFSM to Budget Section. Providing Information regarding 2 nd batch for supplementary Demand for Grants. Providing information related to Parliamentary Standing Committee on Agriculture.
7	October	Release of 2 nd installment and revalidation/adjustment of unspent balances. Issue of letters to all states for submission of QPRs under NFSM for Current financial year.
8	November	Release of 2 nd installment and revalidation/adjustment of unspent balances. Providing information winter Session of Parliament.
9	December	Release of 2 nd installment and revalidation/adjustment of unspent balances. Providing information winter Session of Parliament. Quarterly report of unspent balances under NFSM to Budget Section.
0	January	Release of 2 nd installment. Providing Information regarding 3 rd and final batch for supplementary Demand for Grants. Preparation of Outcome Budget.
11	February	Release of 2 nd installment and providing information Budget Session of Parliament. Liquidation of pending Utilization Certificates under NFSM. Preparation of BE for current financial year.
12	March	Release of 2 nd installment and providing information Budget Session of Parliament Demand of Grants. Quarterly report of unspent balances under NFSM to Budget Section. Liquidation of pending Utilization Certificates under NFSM. Continuation of National Level PMT of NFSM for next financial year.

8
ROAD MAP OF CA-V

ROAD MAP OF CA-V

8.1. Weekly Report for Senior Officers' Meeting (SOM):

The Weekly report for Senior Officers Meeting is prepared every Friday.

8.2. NFSM Proposals:

This unit prepares proposals for release of funds to States covered under NFSM and send proposals on file to IFD for concurrence/approval. Similarly, projects proposals received from NFSM-Cell & CU-IV are examined and send to IFD for concurrence for release of funds under NFSM.

8.3. PMO/VIP references

Information is provided relating to PMO &VIP references received from PC, SP & Budget & other Divisions indirectly throughout the year. Utmost care is given to the PMO/VIP references on priority.

8.4. Coordination with other Units of Crops Division

CA-V Section coordinates all Budget matters, Parliamentary Standing Committee matters with other Units of Crops Division and compile information related to NFSM and send to Budget Division.

8.5. AUDIT PARAS:

This Unit coordinates issues related to pending Audit paras and inspection reports relating to NFSM, MM-II of JTM & TMC.

8.6. Liquidation of Pending Utilization Certificates:

This Section coordinates with PAO of DAC&FW for Liquidation of Pending Utilization Certificates under NFSM.

8.7. Parliament Session:

This Section provides information relating to NFSM (Allocation, Release & Expenditure of funds) for Parliament Questions of NFSM-Cell, CU-IV & other Divisions of DAC& FW.

8.8. Court Case :

This Section promptly handles Court cases pertaining to PMT of NFSM.