



MINISTRY OF AGRICULTURE & FARMERS WELFARE
Department of Agriculture & Farmers Welfare
(Crops & Post Harvest Management of Foodgrain Division)

ENGAGEMENT OF CONTRACTUAL STAFF UNDER NFSM

1. Applications are invited by the Crops Division of DA&FW for engagement under National Food Security Mission (NFSM) for the following positions on contract basis initially for a period from 01.04.2022 to 30.09.2022.

S. No.	Position	No. of vacant post under NFSM	Honorarium per month
1	Consultant	3	68,000
2	Technical Assistant	9	47,500
3	Programmer	1	42,500

2. The detailed Terms of Reference for engagement on contractual basis enumerating the general conditions, required qualification and experience and charter of duties required to be performed by the selected candidates against each of the above positions is given below.
3. The interested candidates, fulfilling the eligibility criteria may fill the online application in our website <https://www.nfsm.gov.in/> by 13.04.2022 (**extended up to 30.04.2022**). No application shall be received by hand/in person.
4. Please attach self-attested photocopies of educational qualification, experience and SC/ST/OBC/PH certificates along with the application.

TERMS OF REFERENCE

5. **GENERAL CONDITIONS:**

- Maximum admissible age limit is 45 years as on 01.04.2022
- The engagement on contract basis will be for a period of 6 months. Based on their performance and continuation of the scheme, the period of engagement may be extended.
- A Screening Committee shall screen the received applications for qualification, experience, age etc. and prepare a shortlist of eligible candidates.
- The candidates can apply for a maximum of two positions, otherwise all applications are liable to be summarily rejected.

- v. The shortlisted candidates shall be called for a personal interview and they may also have to give a short written examination or a Power Point presentation on an assigned topic on the spot.
- vi. The serving contract employees in DA&FW having similar experience and requisite qualifications and age etc can also apply.
- vii. The shortlisted candidates called for personal interview shall be required to bring/produce original certificates of educational qualification, experience SC/ST/OBC/PH certificates at the time of interview.
- viii. No TA/DA will be admissible for attending interview. The selected candidates shall also not be entitled for accommodation, medical reimbursement, dearness allowance etc but would be paid a consolidated amount as shown against each position in SN 1 above.
- ix. The selected candidate will be given an offer of appointment asking him/her to report after furnishing a non-disclosure undertaking.
- x. In case of unsatisfactory performance, the selected candidate will be given a notice of 30 days prior to his/her services and in that case offer will be given to the next candidate on the panel.
- xi. The selected candidates shall be eligible for 8 days' leave in a calendar year on pro-rata basis. No remuneration for the period of absence in excess of the admissible leave will be paid and any unavailed leave/leaves shall be lapse.
- xii. TDS as admissible shall be deducted from the monthly remuneration of the selected candidates. A TDS certificate shall be issued by the concerned DDO on demand.
- xiii. The engagement of a fresh candidate shall not confer any right for regular or continuous employment in the Department and engagement of a retired employee will not be considered as a case of re-employment.
- xiv. The selected candidate should have good communication and interpersonal skills and should be of pleasing personality and manners to work in a Department of the government.
- xv. Biometric attendance of selected candidates will be compulsory.
- xvi. DA&FW reserves the right to accept or reject any number of applications and withdraw any vacancy without assigning any reason.
- xvii. Last date for receipt of applications is **13.04.2022 (extended up to 30.04.2022).**

6. REQUIRED QUALIFICATION & EXPERIENCE AGAINST EACH POST

6.1 Qualifications for Consultants:

- i. Master's degree in Agronomy/ Agriculture Extension/ Soil Science/ Plant Breeding/ Crop Improvement/ Plant Protection/ or any other agricultural subject/ or M. Tech in Agricultural Engineering or other discipline of agricultural sciences having at least 8 years of field experience in Crop Production/ Mechanization or working as Technical

Assistants at National Level and State/ District Consultant. Doctorate Degree holders in the field of Agricultural Sciences may be given preference.

- ii. The person should have the ability to motivate and lead the team to achieve the objective of the programme.
- iii. Ability to analyse data and preparation of projects, writing reports/seminar notes/ articles as evidenced by publication in national and international journals.
- iv. The person should have the ability of team leadership & motivation.
- v. Proficiency in computers like MS-Word, Excel, Power Point, Internet etc.

6.2 Qualifications for Programmer

- Master in Computer Application (MCA) from recognized university/ institutes with 2 years' experience in Govt. project in Asp.Net and Sql server.

6.3 Qualifications for Technical Assistants (TA)- NFSM/NMOOP

- i. Master degree in Agronomy/ Soil Science/ Agriculture Extension/ Plant Breeding/ or any other Agriculture subject with specialization in management of field crops.
- ii. Persons with experience of research and extensions will be given preference.
- iii. Proficiency in computers like MS-Word, Excel, Power Point, Internet etc.
- iv. The criteria of required qualification/ experience may be relaxed for persons already working on contract basis in the relevant field.

7. DUTIES REQUIRED TO BE PERFORMED AGAINST EACH POST

7.1 Duties of Consultants

- i. To assist Mission Director, NFSM at National Level & State Level in planning execution and monitoring of the programme.
- ii. To visit assigned State periodically to monitor the programme.
- iii. To assist the States in sensitizing the district and field level officers and farmers through workshop.
- iv. To help in developing action plans/ strategic documents of the programme.
 - v. To assist the States in developing and implementing convergence with other Schemes/Programmes like RKVY, NHM and MGREGA etc. for judicious use of resources.
- vi. To assist in writing/compiling of crop specific NFSM Annual Report and documentation of success stories for dissemination amongst farmers.
- vii. To make power-point presentation and maintain data to excel sheets.
- viii. Any other duties/tasks assigned by Mission director from time to time.

7.2 Duties of Programmers:

- i. To monitor the NFSM portal and updation of the site from time to time.
- ii. Timely uploading of action plans, financial and physical progress reports, DBT progress reports or any other documents related to the programme.
- iii. To make power-point presentation and maintain data in excel sheets.
- iv. Any other duties/tasks assigned by Mission Director from time to time.

7.3 Duties of Technical Assistants/ (NFSM/NMOOP):

- i. Procure, compile and analyse state-wise data relating to proposed interventions of the programme.
- ii. Maintain relevant records/files and data of the various activities of the programme.
- iii. Assist in development of uniform monitoring and evaluation formats.
- iv. Undertake field visits to assess progress of Mission activities.
- v. Assist in monitoring of implementation of NFSM.
- vi. To make power-point presentations and maintain data in excel sheets.
- vii. Any other duties/ tasks assigned from time to time.